

Victor Valley Christian School

2020-2021 Reopening School Plan

Mission Statement

Victor Valley Christian School in partnership with home and church exists to equip students spiritually, academically, physically, and socially to become exemplary Christians who impact the world for Jesus Christ.

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Strategic Reopening School Plan Introduction

Due to the COVID-19 pandemic, Victor Valley Christian School (VVCS) transitioned in March 2020 to Distance Learning for the remainder of the 2019-2020 school year. In response to stay-at-home orders, districts across the nation were required to provide academic instruction via Distance Learning. There were many decisions faced by districts: bandwidth, device deployment, curriculum, platforms, grading, graduation, meal distribution, essential employees, professional development, and safety guidelines. VVCS staff responded with flexibility, collaboration, innovative ideas, and determination to provide our families and students with support.

There are many unknowns surrounding the future of educational institutions, yet we must prepare for reopening after COVID-19.

This document is intended to present feasible guidelines that the VVCS would be able to implement for student physical return to school scenario. CDC stated that the guidelines are recommendations and the local public health departments would be able to provide further direction.

This plan is submitted to provide details regarding the safety guidelines VVCS will implement.

Unforeseen closures may also be in our future once we return; therefore, we must continue to plan for the various educational models and be prepared for fluid changes.

Communication Plan:

- Families will receive updates to this plan on our website, through emails, and through office phone calls.
- This Reopening Strategy will be posted on the school website.
- Information will be sent out weekly through “RenWeb,” our information management system.
- Updates will be communicated through our “Texting system.”

Students and Staff Return with Feasible Restrictions and Guidelines

- Hand sanitizing stations throughout the campus, additional hand sanitizing stations will be placed in all multi-purpose rooms/cafeterias for student use.
- Student training will take place on the first day of school about social distancing between classes as they are outside.
- Digital, no contact thermometers have been purchased. Children will have their temperature checked each morning.
- Protective Shields have been purchased for all teachers. Masks are recommended for grades TK-2 and required for grades 3 and up.
- Students will primarily stay with one teacher every day. Classes will not mix with other students during recess times or lunch times.
- Custodians will add to current daily procedures nightly cleaning and sanitizing of all door handles/knobs and desks on each campus.
- Chromebooks will be assigned to students for daily in class use; however, if there is a future class closure, the chrome books students can take them home for Distance Learning.
- Professional development for classroom teachers to support the use of Google Classroom, online live lessons (synchronous), recorded lessons (asynchronous), and online tools will be provided.
- All students will review or be trained on how to use Google Classroom in preparation for future closures.
- A virtual academy will be available for those families choosing to remain on a Distance Learning model if they choose not to return to the school site.

Wellness

Safety-Personal Protective Equipment (PPE)

VVCS staff and/or students will:

- Be required to wear masks and/or shields outside. Desk shields have been purchased for each student to have further separation when inside the classroom environment.
- Maintain social distancing as feasible; students will be spaced as far apart as the physical space allows.
- Receive training on proper use of PPE's
- Grades K-2 will be recommended to wear a mask. Grades 3 and up will be required to wear a mask when not able to social distance.
- Receive a mask if determined to be symptomatic and placed in isolation

VVCS staff will:

- Continue to work closely with San Bernardino Department of Public Health on PPE requirements
- Limit the amount of visitors/volunteers on campuses
- Maintain Personal Protective Equipment (PPE) in health offices
- Conduct staff meetings, professional development training and education, and other activities involving staff with physical distancing, or virtually if physical distancing is a challenge.
- Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.

Families will be educated about keeping child/children home from school to decrease risks of spreading illness. School sites will ask families to update their emergency contact list prior and have a plan for picking up ill students.

Hygiene

VVCS staff and students will:

- Wash or sanitize hands at the beginning of the day, prior to and after eating snacks/meals, after using the restroom, after recess and upon entering and leaving the classroom/office etc.

VVCS staff will:

- Increase the frequency of disinfecting protocols (i.e cleaning desks, door handles etc.) A disinfecting schedule will be created with areas being disinfected hourly as practicable.
- VVCS staff will use contact safe disinfectant spray throughout the day to clean high contact areas
- Maintain appropriate supplies for handwashing and hand sanitizing stations
- Disinfect bathrooms
- Students will be taught about why sharing is not an option until shared use is allowed again. When shared use is allowed, clean and disinfect between uses.

Prevention via Temperature Management

VVCS staff and/or students will:

- Have no-contact thermometers available to monitor students that show signs of illness until no longer recommended by San Bernardino County Health Department
- Check temperature daily upon entering campus in a no touch method.
- Be directed with a mask to a designated isolation room if temperature is >100.4 until they are able to leave campus.

VVCS staff will:

- Ventilate and clean isolation room after use
- Encourage families and staff to do a health check/temperature prior to coming to school/work

Contact Tracing

- The school will follow the The 4 Steps of Contact Tracing For Coronavirus Disease 2019 (COVID-19).
 - Initial notification of the person with potential exposure/positive case:** Contact tracing should be initiated as soon as possible after a person with potential exposure/ positive case is identified.
 - Interview with person with potential exposure/positive case:** Interviews should include a discussion about confidentiality and verification of demographics (e.g., age, sex, race). Walk through the entire infectious period hour-by-hour and ask the person to share who they were in contact with during that time. Provide the person with guidelines on isolation to prevent spreading COVID-19 to others. All information collected is confidential and protected by privacy laws. The name of the person with potential exposure/positive case will not be revealed to those the person may have exposed, even if they ask.

- Locate and notify contacts who may have been exposed to COVID-19:** Inform them of their contact status and what that means. Assess for the presence of symptoms and provide contacts with guidelines on quarantine to prevent potential spread of infection.
- Monitor contacts:** Follow up with contacts to make sure they are following the quarantine instructions, and to track the development of any potential COVID-19 symptoms.
- Contact Department of Public Health for *consultation and guidance* if school confirms a case of COVID-19 with potential exposure to staff or students and any social tracing that needs to take place
- The Principal will serve as the key contact for communication with County Health and will communicate school or classroom closure with staff and families following the recommendations of San Bernardino County Public Health

Identifying and Addressing Illness

VVCS staff and/or students will:

- Stay home if showing signs of symptoms consistent with COVID-19
- Be observed by staff, if symptoms confirmed a mask will be placed on student and they will be put in isolation until picked up to return home
- If positive COVID-19 test, stay home until at least 10 days have passed after symptoms first appear and then follow the California Department of Public Health.
- Stay home at least three (3) days after recovery with a negative COVID test or doctor's note. "Recovery" means fever is gone for 72 hours without the use of fever-reducing medications and respiratory symptoms (e.g., cough, shortness of breath) have improved

VVCS staff will:

- Receive training on COVID 19 symptoms according to Center for Disease Control (CDC) guidelines
- Have lesson plans for substitute teachers in the event they become ill themselves

- If there is possible exposure to COVID, the staff will be asked to take a test.
- Close off areas used by any individual suspected of being infected with the virus that causes COVID-19 and do not use before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as practicable. Ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning.

VVCS students will:

- Be placed on short term Distance Learning if the need arises to quarantine at home
- If a student is exposed to a possible COVID situation, the school recommends for that student to be tested.

Returning from Illness

VVCS staff/students will:

- Follow the guidelines from the California Department of Public Health. and work closely with local doctors and health departments regarding readmission.
- It may be appropriate to close an individual classroom or the school when there are multiple cases in multiple cohorts at a VVCS or when at least 5% of the total number of teachers/student/staff are cases within a 14-day period

Creating and Providing an Isolation Space

VVCS staff will:

- Identify an isolation space at the school
- Follow the guidelines of the CDC to provide a space with ventilation and separate healthy individuals from those showing signs of illness (see above)
- Follow disinfecting protocols after use of the isolation space
- Continue to implement practices to protect confidential health information of students and staff.

Staff Covid-19 Testing

- Teaching and Admin Staff will be tested over a 2-month period, where 25% of staff are tested every 2 weeks, or 50% of staff tested each month to rotate which staff are tested over time.

- School staff are encouraged to go to their own health care provider or a state-operated or other community testing site. Testing will be utilized across San Bernardino County.

Facilities

Sanitizing and Ventilating

VVCS staff will sanitize:

- Shared classroom materials, electronic devices, desks, and chairs
- Metal objects frequently touched by students and staff, door handles and restrooms frequently.

VVCS staff will ventilate:

- Shared spaces and ensure proper air flow

Classroom Layouts, Passing Periods, Office Areas

VVCS staff will ensure Classroom Layouts:

- Where students are facing forward or have physical dividers
- Adjust student capacity of classrooms, common areas, and multipurpose rooms to align with public health guidelines as much as feasible
- Place desks with at least 4-6 feet distance if feasible according to physical distancing guidelines
- Maintain 6 feet between teacher and students as feasible in the classroom

VVCS staff will ensure safe passing periods:

- By creating staggering passing periods
- 6ft. Markers to indicate the distance between students/guardians/parents
- Keep students in smaller classrooms to the extent possible
- Masks will be provided if needed to students/guardians/parents

Operations

Transportation

VVCS staff will:

- Wear face mask/covering while transporting students
- Ensure that drivers have access to surplus masks to provide to students who are symptomatic on bus.
- Take temperatures as students enter vehicle. If symptomatic, then student would go home if parent can be reached. Otherwise student sits in front seat in PPE.
- Have windows, as practical to allow ventilation

VVCS students will:

- Practicing physical distancing as much as possible when outside the vehicle
- Wear mask at all times while on the vehicle
- Recommend to sanitize hands upon entry to vehicles

Child Nutrition:

VVCS staff will:

- Wear appropriate PPE when serving students
- Create markers to indicate the distance between students
- Use disposable, or sanitized reusable tableware
- Follow all CDE guidelines for serving food

VVCS students will:

- Be recommended to wear appropriate PPE if waiting in line for meal service but not during meal
- Have markers on floor for social distancing in line
- Sanitize hands upon entry
- Sit tables to provide physical distance as feasible
- Throw all food and utensils in appropriate receptacle once finished eating

Technology

2020-2021 Chromebook checkout

Chromebooks will be assigned to each individual student for daily in class use and with the ability to take home as needed.

VVCS students will:

- Abide by all VVCS technology usage guidelines as signed at the start of each school year
- Have one device checked out to each student at the beginning of the year. Each student will keep that device with them for the remainder of the year to minimize cross contamination.

VVCS staff will:

- Use effective educational technology tools and techniques for all students.

Device Usage and Care

- Keep Chromebook plugged in when not in use.
- If the battery will not recharge, Chromebook will need to be plugged in while working.
- Clean and disinfect Chromebook daily

Teacher and Student Support

- Teachers in need of device support will continue to follow protocol by submitting a tech ticket to the IT department.
- Students/Families in need of device support will let their teacher know as soon as possible so the device can be serviced or replaced if needed.
- Damaged or lost devices will need to be replaced by the IT department and the cost may be the responsibility of the parents.